modern networks

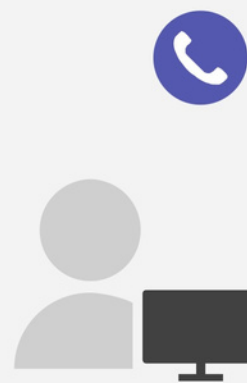# Host a Meeting in Microsoft Teams

Join a meeting

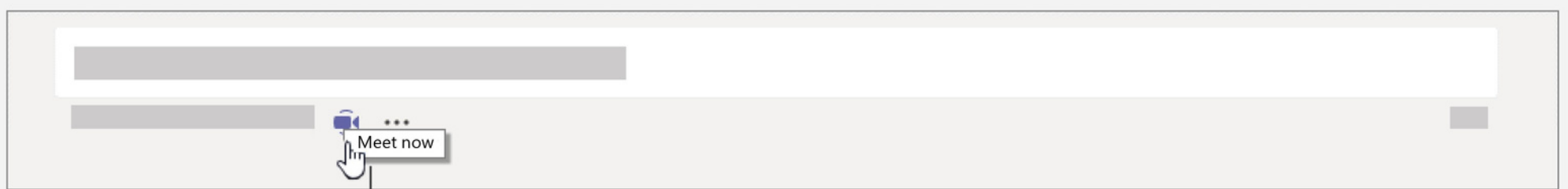Select the meeting, then choose **Join.**

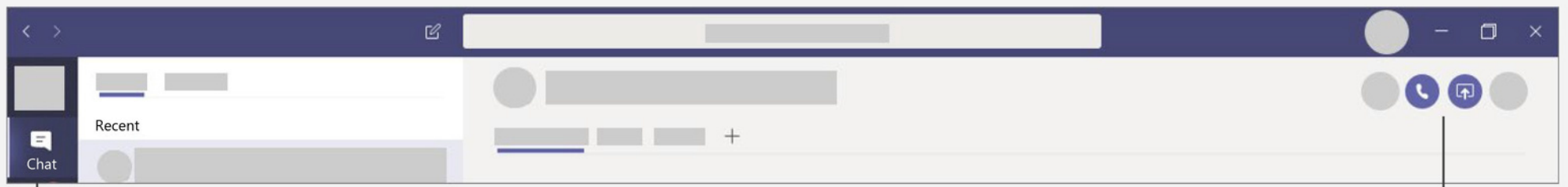Or click the notification and choose **Join.**

Have an impromptu meeting

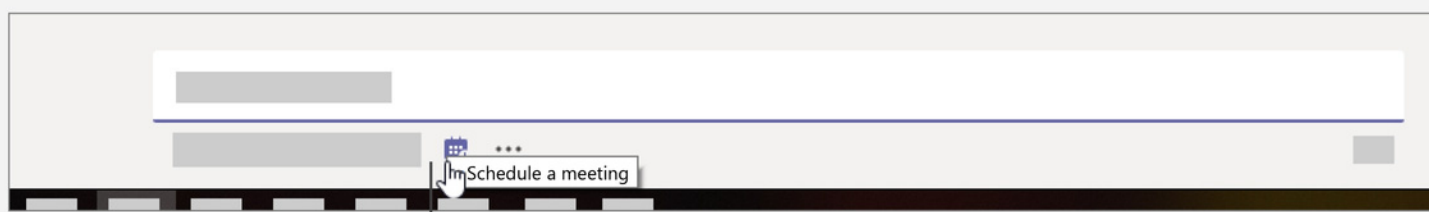Find meeting training at aka.ms/SMBMeetNow

Meet now

In a channel...

From a chat...

Start a call, or share your screen

Or schedule a meeting for later...

Schedule a meeting and invite attendees

New meeting
Title
Location
Start   End   Repeat   Organizer
Dec 17, 2018   10:00 AM   Dec 17, 2018   10:30 AM
Details

Select a channel to meet in
Invite people

Close   Schedule

Visit www.modern-networks.co.uk/resources