

# Microsoft Office 365 E1

Welcome to Office

Your place to create, communicate, collaborate, and get great work done.

Get Office

Sign in

**Microsoft 365 is a suite of business applications that enables you to work together with colleagues, partners and customers from anywhere, on any device. The E1 package includes a range of popular Microsoft applications such as email, SharePoint, OneDrive, Teams and Office online.**

Office 365 E1 enables your users to work anywhere, on any device with confidence and security. Automatically receive the latest software updates and security patches as they happen. In addition to traditional email and Office applications such as Word, Excel and PowerPoint, you can host meetings, share documents and manage projects with Teams, OneDrive and SharePoint.

## Delivery

Please contact a member of the sales team to quote for this service.

## Terms of service

Typical subscriptions have a 12 months term and licenses are available within 24-48 hours. Microsoft provide details of their online subscription agreement on their website.

## Exceptions

The E1 package does not include locally installed versions of Office applications such as Word, Excel and PowerPoint. Only the online versions.

An Office 365 subscription includes the latest versions of applications. However, it does not include downgrade rights to previous versions of Microsoft applications.

## Features & Benefits

Microsoft Office 365 E1 includes a wide range of applications and features which are subject to change by Microsoft. These currently include:

- Office for mobile and tablet
- Business-class email and calendar with a familiar Outlook experience
- Work face-to-face almost anywhere with online meetings
- Instant messaging by text, voice and video
- File storage and secure document sharing anywhere with OneDrive for Business
- Improve team working with SharePoint
- Office online gives you browser access to Word, Excel, OneNote and PowerPoint
- Visit the Microsoft website for a full list of the many features and benefits.